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NOTICE OF MEETING

CABINET

will meet on

THURSDAY, 14TH DECEMBER, 2017

At 7.30 pm

in the

COUNCIL CHAMBER - GUILDHALL, WINDSOR,

TO: MEMBERS OF CABINET

COUNCILLORS SIMON DUDLEY (CHAIRMAN)
DAVID COPPINGER, (PLANNING & HEALTH INCLUDING SUSTAINABILITY) (VICE-CHAIRMAN)
PHILLIP BICKNELL, (HIGHWAYS, TRANSPORT & WINDSOR)
CARWYN COX, (ENVIRONMENTAL SERVICES INCLUDING PARKING)
NATASHA AIREY, (CHILDREN'S SERVICES)
MJ SAUNDERS, (FINANCE)
SAMANTHA RAYNER, (CULTURE & COMMUNITIES INCLUDING RESIDENT AND BUSINESS SERVICES)
JACK RANKIN, (ECONOMIC DEVELOPMENT, PROPERTY & DEPUTY FINANCE)
DAVID EVANS, (MAIDENHEAD REGENERATION AND MAIDENHEAD INCLUDING SCHOOL IMPROVEMENT)
STUART CARROLL, (ADULT SERVICES, PUBLIC HEALTH AND COMMUNICATIONS)

PRINCIPAL MEMBERS ALSO ATTENDING: COUNCILLORS CHRISTINE BATESON (NEIGHBOURHOOD PLANNING AND ASCOT & SUNNINGS), LISA TARGOWSKA (HR, LEGAL & IT), DAVID HILTON (ASCOT REGENERATION), ROSS MCWILLIAMS (HOUSING AND COMMUNICATIONS)

DEPUTY LEAD MEMBERS: Malcolm Alexander (Streetcare and Windsor & Eton), Marius Gilmore (Business Development and Partnerships), Mike Airey (Planning Performance), John Bowden (Aviation and Heathrow Airport), Phillip Love (Maidenhead Regeneration and Maidenhead)

Karen Shepherd – Service Lead - Democratic Services - Issued: Wednesday, 6 December 2017

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Karen Shepherd** 01628 796529

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AGENDA

PART I

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3.	<u>MINUTES</u> To consider the Part I minutes of the meeting held on 23 November 2017.	9 - 22
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5.	<u>FORWARD PLAN</u> To consider the Forward Plan for the period January to March 2018.	23 - 30
6.	<u>CABINET MEMBERS' REPORTS</u> <u>Chairman / Housing and Communications</u> i. <u>Local Housing Crisis</u> Item withdrawn 7/12/17 for further work <u>Finance</u> ii. Council Tax Base 2018-19 <u>Finance</u> iii. Treasury Management Report 2016/17 <u>Finance</u> iv. Financial Update	31 - 38 39 - 46 47 - 64
7.	<u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</u> To consider passing the following resolution:- "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 8-9 on the grounds that they involve the likely	

disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"

PART II

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
8.	<p data-bbox="261 445 408 479"><u>MINUTES</u></p> <p data-bbox="277 483 1262 551">To consider the Part II minutes of the meeting of Cabinet held on 23 November 2017</p> <p data-bbox="261 629 1262 696"><i>(Not for publication by virtue of Paragraph 1, 2, 3, 4, 5, 6, 7 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p> <p data-bbox="261 741 1241 808"><u>Details of representations received on reports listed above for discussion in the Private Meeting:</u></p> <p data-bbox="261 842 448 869">None received</p>	65 - 66

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MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: 'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: 'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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Agenda Item 3

CABINET

THURSDAY, 23 NOVEMBER 2017

PRESENT: Councillors Simon Dudley (Chairman), Phillip Bicknell, Natasha Airey, MJ Saunders, Samantha Rayner, Jack Rankin, David Evans, Stuart Carroll

Principal Members also in attendance: Lisa Targowska, David Hilton, Christine Bateson and Ross McWilliams

Officers: Rob Stubbs, Louisa Dean, Mary Kilner, Russell O'Keefe, Kevin McDaniel, Karen Shepherd, Anna Robinson, Andy Jeffs and Hilary Hall

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cox and Coppinger

DECLARATIONS OF INTEREST

Councillor Dudley declared Personal Interests in the questions from Holyport pupils and the items 'Delivering New School Places for the BLP' and 'Local Area SEND Written Statement of Actions,' as a founder and Chair of Governors of Holyport College and Chair of Governors at Riverside Primary. He stepped down from the Chair, remained in the room but took no part in the discussion or voting on the items.

Councillor Bicknell declared a Personal Interest as his son worked at Holyport College.

MINUTES

RESOLVED UNANIMOUSLY: That:

- i) **The Part I minutes of the meeting held on 26 October 2017 be approved.**
- ii) **The Part I minutes of the meeting of the Cabinet Regeneration Sub Committee held on 26 October 2017 be noted**

APPOINTMENTS

None

ORDER OF BUSINESS

RESOLVED UNANIMOUSLY: That the order of business, as detailed in the agenda, be varied.

QUESTIONS FROM HOLYPORT COLLEGE STUDENTS

Cabinet received question from pupils at Holyport College. Councillor Bicknell assumed the Chair for this item.

James Erridge asked the following question:

The road outside the College is potentially dangerous for students. How can we persuade the Council to put up a Zebra Crossing and/or traffic lights outside the main entrance?

Councillor Bicknell responded that the volume of pupils attending Holyport College who walked to and from school was relatively low. This was reflected in the School Travel Plan and the operating arrangements which were in place and was based on all staff and pupils arriving by transport, hence mini buses were in place to provide safe access to and from school. The travel plan was monitored on an annual basis, including a survey of pupils and staff. Any issues arising could be advised to the Royal Borough who were very willing to discuss these with the College.

In addition, the Royal Borough encouraged walking and had a programme of works, and education programmes, to create and encourage safe walking routes. There was no continuous walking route on either side of Ascot Road and it was not straightforward to build the additional lengths of footway which would be required. In addition, there was no street lighting in the area which would be required to create a fully safe route for pedestrians during the winter months and darker evenings.

A pedestrian crossing would be required in two locations (adjacent to the school and in the vicinity of Holyport Green) to ensure that residential areas were linked into the school. Whilst this could be delivered the urbanising impact of the crossing at all times combined with the low levels of use would require careful consideration prior to progressing. There was nothing to stop the school putting together a petition about the issue.

By way of a supplementary question, James Erridge asked how much it would cost?

Councillor Bicknell confirmed that the total cost would be in the region of £0.5m.

Kai Sankowski asked the following question:

How might the council improve street lighting in Holyport Village and in the vicinity of the College?

Councillor Bicknell responded that Holyport Green was a conservation area with limited street lighting. The current policy was to minimise urbanisation by not installing additional street lighting around Holyport Green or in the vicinity of the college. Street lighting was in place in residential areas and at road junctions for road safety purposes. The introduction of street lighting would require approval and engagement with the Parish Council and a shift from current practice and policy.

Chenzira Gwenzi asked the following question:

Bus fares to Maidenhead from Holyport are almost £4 for a single. What could the Council do to reduce this and what can the Council do to provide more regular bus services to both Maidenhead & Windsor?

Councillor Bicknell responded that the Royal Borough did not directly operate local bus services but did work closely with operators (for example: Courtney Buses and First Bus) to provide and promote bus services which served the community. Subsidy was available to develop new routes, or support existing routes which were

not commercially viable. Support was targeted at gaps in the market or areas of potential demand to ensure that funding delivered a return on investment.

Indicative costs to operate one bus for a working day were approximately £120,000. Therefore, greater value for money could be achieved by developing, supporting and improving existing routes to meet demand. Regular meetings and dialogue were in place with bus operators to deliver improvements and meet the Royal Borough's commitment to improve public transport.

One way of supporting services and encourage use was to offer discounted child fares, subsidised travel, reward schemes, discounted season tickets and electronic, contactless payment options which reduced cost. The Royal Borough was very happy to take this forward with bus operators. The annual review of the School Travel Plan may also identify needs or concerns which could be considered in discussions between Holyport College and the Royal Borough.

Max Ticehurst asked the following question:

Traffic is often speeding outside the College. What is the Council doing to address this problem?

Councillor Bicknell responded that the Royal Borough had an excellent road safety record and invested annually in road safety measures and training and education programmes. In parallel with a majority of schools, there was a 20mph zone outside Holyport College which operated at school times and was visible by the presence of flashing lights / signs. In addition, the Royal Borough deployed speed indicator devices at various locations which were triggered by vehicles exceeding the speed limit and flashed a warning message or displayed the actual vehicle speed to encourage motorists to slow down.

These measures could be supplemented by speed enforcement delivered by Thames Valley Police or through community Speedwatch schemes where local groups were trained to operate mobile speed cameras, collect details of offending vehicles and forward to the police to contact the vehicle owner. Speedwatch schemes and the deployment of Speed Indicator Devices offered effective and deliverable measures which offered an immediate visual deterrent and engaged with the local community.

Saamiya Usmani asked the following question:

Holyport College is growing and currently lacks a school library and also needs more indoor sports facilities. What can the Council do to help facilitate this?

Councillor N. Airey responded that Holyport College was designed and built by the Education and Skills agency to provide education for 500 pupils. When the Council, in its role as the Planning Authority, granted planning permission for the school, these matters were considered and the College proposition was considered by the EFSA to be acceptable in terms of curriculum delivery. For the planning authority, if this position had changed any applications coming forward in a Green Belt location should be supported by evidence to justify the need for new facilities above and beyond what was originally considered by the College to meet their needs.

From an education perspective, Holyport College was an Academy and could make bids to the Condition Improvement Fund run by the Education and Skills Funding

Agency. According to the ESFA ;The core priority for CIF is to address significant condition need. CIF also supports a small proportion of expansion projects. These are for Ofsted-rated good or outstanding academies and sixth-form colleges that need to expand their existing facilities and/or floor space'. The Council had no authority over CIF decisions of the EFSA but would support any application the college chose to make.

By way of a supplementary question, Saamiya Usmani asked if the school undertook fundraising, would the council be prepared to match fund?

Councillor N Airey responded that later in the agenda was a report detailing the need for school spaces across the borough for the next 20 years. The council did not currently undertake match funding. The council had to ensure that places were available in the right place to meet demand. The council wished to support Good and Outstanding schools and would be happy to talk to all schools in the borough to ensure the right places and facilities were available.

Carys Ellis asked the following question:

The price of housing in Maidenhead is amongst the highest in the UK. What is the council doing to build affordable housing for young people? (either to rent or buy)

Councillor McWilliams responded that this was a serious issue in the UK. Many young people under 30 years old had no hope of being able to buy their own home. More people in the country owned their home outright than had a mortgage, leading to a housing affordability crisis. The Chancellor had just announced a budget of £44bn including a reduction in stamp duty for first time buyers. Central government had to be the driving force because it was a nationwide problem. However there were things the council could do locally. The Borough Local Plan included a commitment to build 100% of the Objectively Assessed Need for housing, to meet demand and reduce prices. The BLP set a threshold of 30% affordable housing, which included a variety of products such as Affordable Rent, Shared Ownership, Help to Buy and social housing.

By way of a supplementary question, Carys Ellis asked how did developers wiggle out of their obligation to deliver affordable housing and what was the council doing to address this problem?

Councillor McWilliams responded that the situation was incredibly frustrating for the council. Developers would argue the costs of a development meant it would be unviable if affordable housing was included. The Chancellor was undertaking a review of land banking and if there was evidence this had occurred, the government would act via the HCA. The council would continue to work with local developers and be robust on its own policy position. Joint venture sites owned by the council in the town centre and the golf club would include 30% affordable housing.

Temi Animashaun asked the following question:

As the College grows and we gain a Year 13 next year there will be pressure for sixth formers to be able to drive to College. What could be done to increase car parking space at college and to expand the land available to the College?

Councillor N. Airey responded that the council had a role as education and planning authority. The original scheme for the school in this location, as proposed by the

applicant, addressed the demand for parking and this was covered in a Transport Assessment. Parking had been provided on site in accordance with the conditions imposed on the planning consent, which included a consideration for student parking. The school was encouraged to factor in any changes into the School Travel Plan. As with many councils, space was a challenge. If additional land was required and available, the council's property team could assist with negotiations with the landowner. However due to the location of the school within the Green Belt a case for very special circumstances would be required to justify this use so a real focus on the use of sustainable modes of travel was needed. Innovative options such as car-sharing should be considered. The borough could support the school in looking at how other schools dealt with the issue.

By way of a supplementary question, Temi Animashaun asked how much the land would cost to buy and would the government take into consideration that there were boarders at the school?

Councillor N. Airey responded that the land was privately owned and was likely to be expensive. The school may need to look at alternative models for quick wins. The government would need to see very special circumstances and education need was likely to take precedence over parking.

Councillor Bicknell commented that land in the centre of Windsor could cost £4m an acre.

Hugo Walsh asked the following question:

Given the proposed development of the golf course what are the Council's plans to preserve Maidenhead's open green spaces and to protect local wildlife?

Councillor S Rayner responded that the council had a very important role as a landowner and as planning authority. Any application for the golf course would be considered under the National Planning Policy Framework, which defined what constituted an open space and contained policy to protect that open space. This would be the starting point for the planning authority in making decisions on any proposals which resulted in the loss of, or provision of, open space. The vision for the site included maintaining or enhancing over 7 hectares and the habitats used by protected or notable species. Open space was also important for the health and mental well-being of residents.

By way of a supplementary question, Hugo Walsh asked what problems could arise with the current wildlife affecting residents?

Councillor S. Rayner responded that the wildlife was likely to adapt to the situation during and after the development works took place.

Lucas Basford asked the following question:

Given that Holyport has been recognised as an outstanding school in its last Ofsted report, what plans are there to increase the number of school places at Holyport and at similar schools in the Royal Borough?

Councillor N. Airey responded that the question was timely as there was a report later on the agenda in relation to school places to support the BLP. The Royal Borough proposed that further work was now done to assess which schools in the borough could be expanded. As these options were developed and brought forward for

consideration in line with projected demand, the authority would continue to prioritise expansion projects at schools that were 'Good' or 'Outstanding,' are performing well, were oversubscribed, had space to expand and where those schemes offered good value for money. The council was proposing adding a sixth criteria, looking at how inclusive a school was for children with additional needs, and more details about this would be brought to Cabinet in due course. The report later in the agenda also proposed a Memorandum of Understanding for each school proposing to expand.

By way of a supplementary question, Lucas Basford asked what number of pupils would the Lead Member like to add to Holyport?

Councillor N. Airey responded that the council would look at parental preference, what worked on a site, what the school could sustain, how expansion would affect existing pupils. It was keen to expand Good and Outstanding schools. Holyport College was very oversubscribed.

Councillor Bicknell commented that 86% of schools in the borough were Good or Outstanding. If only one school was expanded, some people would have a very long way to travel therefore it was better to take a wider approach.

Councillor Dudley returned to the Chair and thanked the pupils for their questions.

FORWARD PLAN

Cabinet considered the contents of the Forward Plan for the next four months and noted the changes that had been made to the plan since the last meeting. In addition it was noted that:

- The item 'Partnership Opportunity with Mencap in Dedworth' originally scheduled for December 2017, had been withdrawn.
- The item 'Local Housing Crisis' would be considered by Cabinet in December 2017, subject to the agreement of the Chairman of the relevant Overview and Scrutiny Panel.

CABINET MEMBERS' REPORTS

E) BUDGET PREPARATION 2018/19

Cabinet considered a progress report on preparations for the 2018/19 budget.

The Chairman commented that, unlike the national government, local authorities had to balance their budgets and could not borrow for revenue expenditure.

The Lead Member explained that the report was being brought three months earlier than normal to allow for full scrutiny. He complemented all involved in putting it together. The current financial year was set to end with £2m of unallocated funds unspent. The indicative budget for next year proposed to use £700,000 of this to ensure a balanced budget. £4m was budgeted for investment in frontline care and to continue to appropriately reward staff and provide for pensions. This was largely offset by continuing efficiencies and savings. The indicative budget included a £350m capital programme, starting this year but running through to 2026 to support delivery of the

BLP. The council's projections were that the programme would be fully funded from receipts from the regeneration sites in Maidenhead owned by the borough.

There was an indicative need to raise council tax by 1.95% and an Adult Social Care levy of 3%. The recent LGA peer review had highlighted the strong and professional financial management of the council. The proposed budget was set to continue this trend. The Lead Member explained that the report was for noting other than one approval of the education capital programme, to enable advanced procurement arrangements.

The Chairman highlighted that 65% of the council spend each year was on vulnerable children and older members of the community requiring adult social care. There were 145,000 residents in the borough. Over 40% of council tax was spent to support 2500 older people. He referred to the graph contained within the main report that showed the plan for investment in infrastructure and the repayment of £60m debt and a pension fund deficit of £75m.

The Lead Member highlighted that the Overview and Scrutiny Panels had been generally supportive of the proposals, but had asked a number of questions. He confirmed that parking charges had been set through a benchmarking exercise with towns such as Reading, Wokingham and Slough for Maidenhead, and Bath and York for Windsor. The exercise showed that charges in the borough were substantially lower than the benchmark in comparable locations. Residents with an Advantage Card would see no increase in parking charges. There were some car parks without Advantage Card machines however in some of these locations residents benefitted from discounts as they were members of the sports clubs that the car parks supported. The council would explore the ability to use the Advantage Card in as many car parks in the borough as possible.

In response to comments from Corporate Services O&S Panel, the Lead Member explained that the next version of the report would include a distinction between those savings that had already begun and those that were to be actioned. It would be important for Lead Members to pay attention to any capital programme item put forward by a Ward Councillor or Parish Council that had not been included in the programme for the next financial year. Lead Members should have a discussion with the relevant party because in some cases it was anticipated that the scheme would be included in the next financial year or be funded in a different way. Following O&S comments, the Lead Member had agreed to review charges at the coach park and Stafferton Way, sex shops, racecourses and items associated with the Gambling Act,. The Executive Director would look at all these issues and ensure responses were provided to the relevant Panel. Councillor Jones had requested further detail in relation to the Adult Social Care levy. A detailed schedule would be appended to the next Financial Update report to Cabinet.

In response to a question whether any of the changes would affect services to residents, the Lead Member explained that there were effectively two budgets. The revenue budget funded through council tax fuelled the day to day services and had to balance. Therefore the council had to continue getting more for less and only raise additional council tax to meet the needs of residents. The expectation was that demand for adult social care would continue to rise. In the current year there had been a notable increase in the number of young children requiring care. In relation to the capital budget, the council had to be innovative and smart. Where there were opportunities to generate significant capital receipts, the capital would be redeployed

in providing infrastructure requirements. This would ensure the next generation had the services it needed and were not left with a large debt.

Councillor D. Evans commended the transparency of the capital programme. The council would be borrowing to make investment therefore the council needed to stick to its plan and be clear with residents that the plan was baked and the council had the determination to follow through on its commitments. He highlighted that parking charges at Stafferton Way were being raised from £5 to £6, whereas a comparable station car park at Reading charged £20.

RESOLVED UNANIMOUSLY: That Cabinet:

- i) Notes the report and progress made towards building the 2018/19 budget.**
- ii) Approves the 2018/19 schools capital programme detailed in paragraph 4.6 and appendix D.**

A) COUNCIL PERFORMANCE MANAGEMENT FRAMEWORK QUARTERS 1 AND 2

Cabinet considered the latest performance report. The Principal Member highlighted that 16 indicators were on target; 8 were just short and 1 was off target. Going forward, operational KPIS would be considered by the relevant Overview and Scrutiny Panel.

Members noted that an externally commissioned residents survey would be undertaken on an annual basis. The survey would be accompanied by a full communications campaign to ensure good representation. Previously the survey had been undertaken by asking questions at the end of calls into the CSC, but this had been a very narrow sample. Results were expected in June 2018; the Chairman asked if this could be brought forward.

The Principal Member confirmed that the operational KPIs should have been included in the paperwork for the Corporate O&S Panel; he would ensure they were included for the next meeting. The direction of travel for a number of KPIS was downwards. The PMF was designed to highlight any such problems and develop performance improvement plans to address the issues. The plans were drawn up with lead officers and Lead Members. If any Lead Member felt they were not sufficiently aware he would be happy to help in the process. The Chairman requested that the next report include the Improvement Plans for off-target KPIs as an appendix. The O&S Panels were welcome to request the attendance of a Lead Member to discuss any off target indicator.

The Principal Member explained that a KPI relating to the number of affordable housing units being applied for would be difficult to monitor as the council had no control over the number of planning applications put forward. However, he would discuss with the Lead Member.

The Lead Member for Highways referred to the KPI 'Number of days of roadworks on highways saved' as this was off-target. The commentary explained that it was expected to be on target by the end of the year.

It was noted that the performance management report went to O&S Panels on a quarterly basis and Cabinet twice a year.

RESOLVED UNANIMOUSLY: That Cabinet:

- i) Notes the progress towards meeting the council's strategic priorities.**
- ii) Requests the Managing Director provides progress reports of key activity and outcomes to the service specific scrutiny panel, in line with appendix 2.**
- iii) Requests the Managing Director, in conjunction with Lead and Principal Members, to progress improvement actions for indicators that are currently off target.**

B) DELIVERING NEW SCHOOL PLACES FOR THE BOROUGH LOCAL PLAN

Cabinet considered the borough's strategy to meet the likely impact of the emerging Borough Local Plan on the demand for school places in the borough.

Councillor Bicknell assumed the Chair for the item.

Councillor N. Airey explained that the report set out the educational infrastructure that would be needed for the 14,000 extra homes described in the emerging Borough Local Plan by 2032/33. The paper set out the council's analysis of and approach to meet that demand. Modelling, set out in the report, suggested that there could be a need for a total of 8,900 places over the next 15 years, with the first places needed in September 2019, 2020 and 2021. This equated to 20-22 new classes in each year group from the youngest in Reception year to post 16 capacity. The analysis was based on the housing trajectory within the BLP and updated pupil yields based on the current population of the borough. Table 1 in the report set out the resulting expected shortfall of school capacity. The modelling based on historically high levels of birth rate and 86% of schools judged Good or Outstanding suggested the council could lower the surplus place policy from 10% to 5%.

Members noted that meeting this level of demand would require the development of new schools in addition to the expansion of existing schools. A desktop exercise had been carried out to assess the capacity of the existing school estate and an initial version of this was published in the borough's Infrastructure Delivery Plan in May 2017. Five new school sites had been identified in the BLP and it was assumed that these sites would be home to new Free Schools in line with government policy.

The report indicated a budget cost of £277m to deliver the places and a 5% surplus, a new SEND school, some early years capacity and the existing £33m investment in secondary school expansions. Funding came from various sources: Free school funding, government Basic Need Grant, CIL/S106 and other capital receipts. This was modelled in future financial planning projections.

The council now needed to move forward and plan to meet with any school interested in expansion or new site options and were earmarking £1.3m of the capital cost to support early feasibility work so that credible and financially viable options could be established ready to be brought forward once the housing developments set out in the BLP came about.

The council was also setting out a policy of requiring all parties to sign a Memorandum Of Understanding (MOU) clearly setting out the terms of any school expansions. This would ensure clarity and transparency across all negotiations while allowing council officers to explore any options and ideas that were generated to meet the likely need.

The report provided the latest projections, with action needed in the Windsor middle schools, where consultation was already underway, and potentially Maidenhead primary for September 2020. It was proposed that options for providing those places were investigated and reported to Cabinet in August 2018.

The borough had the aspiration for 100% of schools to be Good or Outstanding therefore no school would be disqualified from discussions about expansion.

The Principal Member for Ascot Regeneration commented that in his area residents asked about what would be done about school places linked to the BLP. He was pleased to be able to say the council had spent £1.2m on expanding a local primary school and a further £4.3m on a maths block at Charters School. The council was spending now, not just in the future.

The Lead Member for Maidenhead Regeneration and Maidenhead commented that investment was going to all areas of the borough. This was a huge step change in investment and he commended officers for their hard work.

The Lead Member explained that year on year the borough would need to match demand from new housing therefore Cabinet would receive a report every September to address the latest data.

The Principal Member for Affordable Housing and Communications commented that he was pleased that the council would be willing to discuss expansion options with all schools. The Lead Member confirmed this was the case even if expansion proposals had previously been rejected. She highlighted that one of the criteria would be the demand for places in the area.

The Lead Member for Finance commended the Lead Member for clear horizon planning. Good quality risk management would set the trajectory for a strategic response.

RESOLVED UNANIMOUSLY: That Cabinet notes the report and:

- i) Approves the school place planning strategy as described in the report and specifically:**
 - a. Approves the policy of seeking 5% surplus places, so that there are 5% more places than required to meet demand at intake (Years R, 5, 7 and 9).**
 - b. Approves a policy requiring all parties to a school expansion (partially or fully funded by the borough) to sign a Memorandum of Understanding setting out the terms of that expansion.**
 - c. Requests an annual report on school place planning, to include the latest pupil projections and any actions required to meet the resulting demand. This will be considered by Cabinet annually,**

following submission of the pupil projections to the Department for Education in late July

- ii) Requests an options assessment and feasibility works in relation to:**
- a. New primary school places in Maidenhead for September 2020.**
 - b. New school places arising from the emerging Borough Local Plan.**

(Councillor Dudley remained in the room but took no part in the discussion or voting).

D) LOCAL AREA SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) WRITTEN STATEMENT OF ACTIONS

Cabinet considered twelve objectives, to be achieved between December 2017 and July 2018, which would create a transparent and accountable system to ensure that all children and young people with special educational needs and/or disabilities were appropriately supported to achieve their goals over the coming years.

Councillor Bicknell assumed the Chair for the item.

The Lead Member explained that on 1 September 2017 Ofsted and the Care Quality Commission had published a letter following the inspection of the area's services for young people with additional needs.

The local authority, Clinical Commissioning Group, schools, health providers and representatives of the Parent Forum (PACiP) had worked together to develop an action plan to address the issues identified in the inspection. The paper set out the intended impact of the Written Statement of Action which had been signed off by a multi-agency group and submitted to Ofsted earlier in the week. The multi-agency group, chaired by a Director of the East Berkshire Clinical Commissioning Group would meet regularly over the next year to monitor progress and report to the Health and Wellbeing Board in addition to Cabinet and other agency leadership boards.

Cabinet received a report on the issues in September 2017 and Children's Overview and Scrutiny had been monitoring progress.

Sections 2.11 to 2.23 of the report set out the twelve things that people would see and experience differently as a result of the actions that were set out in the statement of action. They could be grouped in the following areas:

- Making sure there were clear expectations for all, including co-producing an Inclusion Charter for young people and families, making the Local Offer, parent engagement and promotion 'everyday business,' developing an Annual Trends report and establish an Annual Inclusion Summit.
- Making sure that there was capacity and clarity about the process for Education, Health and Care plans, including refreshing the EHCP process, investing in expert resources to manage complex EHCP cases and ensure multi-agency quality assurance takes place and establishing a 'preparing for Adulthood' pathway with additional capacity within the local authority team.

- Making sure that there was capacity and clarity about the way schools worked with families and young people, including establishing an inclusion quality mark for schools and colleges, investing in the expert resources to bring the inclusion quality mark to life and using the SENCO network.
- Work together to develop services and that help all young people make progress by completing the consultation on the SEND Strategy and developing a multi-agency, implementation working party.

The council and health partners had met to consider a bid for £450,000 over the next three years to fund the additional resources required to implement the inclusion quality mark and develop the capability to manage complex cases better through the Better Care Fund. All schools were being consulted on providing a £416,000 fund for pupil focussed services aligned to the strategy. This had been recommended by the Schools Forum and a decision was due in early December 2017.

The Principal Member for Maidenhead Regeneration and Maidenhead commented that this was a very important paper to address the needs of the most vulnerable students. It was noted that the report would be brought back to Cabinet every 6 months, and quarterly to the Health and Wellbeing Board.

The Director of Children's Services confirmed that there were currently 870 young people in the borough with an EHCP although the number fluctuated. This represented just under 2% of the school population. Approximately 17% of pupils needed additional help. The number was increasing nationally. Budgets were getting harder therefore anything that could be done early would help.

The Lead Member for Finance commented that some governing bodies were actively engaged and others were not. He asked how the whole of the education network could be encouraged to appreciate the shared obligation and to share good practice. The Director explained that resources from the BCF were in place to build on the successful model used to address the pupil premium. Clarity of expectations would be important, therefore the idea of an inclusion mark had been brought in.

The Principal Member for Neighbourhood Planning, Ascot and the Sunnings commented that Charters had a big centre for pupils with SEN. She was now aware of similar centres in primary schools. The Director explained that there were a number of such units, for example at Riverside Primary. Many schools also had nurture groups. There was just as much investment in primary as secondary.

RESOLVED UNANIMOUSLY: That Cabinet:

- i) Notes the Written Statement of Action which has been submitted to Ofsted.**
- ii) Approves a consultation process to finalise the area-wide SEND Strategy and Inclusion Charter for the borough, culminating in an Inclusion Summit to take place before the end of March 2018.**
- iii) Approves the submission of a joint bid with East Berkshire CCG to the Better Care Fund to secure £150,000 per year for three years to fund the resources that will support improved inclusion in mainstream schools and resolve the most complex cases in a timely way.**

- iv) **Endorses the recommendation of the Schools Forum that schools agree to transfer 0.5% of the Schools Block funding to the High Needs Block for 2018/19 to provide additional support for pupils included in mainstream schools.**

(Councillor Dudley remained in the room but took no part in the discussion or voting).

C) SCHOOL ADMISSION ARRANGEMENTS 2019/20 AND CO-ORDINATED ADMISSIONS SCHEME 2019/20

Cabinet considered approval to consult on the admission arrangements for borough Community and Voluntary Controlled schools including one proposed change to reduce the Published Admission Number (PAN) for Alwyn Infant School from 101 to 90. The Lead Member explained that the local authority had a statutory duty to determine the admission arrangements for community and voluntary controlled schools for the academic year 2019/20 by 28 February 2018. To meet that duty the council must consult on any proposed changes, which this year included the intention to reduce the published admission number for Alwyn Infant School from 101 to 90.

The school was required to comply with infant class size legislation which required at least one qualified adult to every 30 pupils. The school was likely to be attended by less than 90 pupils in all year groups from September 2018, however if a handful of pupils were to arrive across all year groups, the school would have to appoint three teachers which would expose the school to a significant financial risk. The school could expand again in the future without consultation as no physical space was being taken away by the movement.

The council also had to run a coordinated scheme for pupils starting or transferring school at the start of a new phase of education for example moving from year 6 in primary to year 7 in secondary. With almost 80% of applications now being done online, from September 2018 the council would confirm allocations to those applications using email only, saving on printing and postage of about 4,000 letters.

RESOLVED UNANIMOUSLY: That Cabinet notes the report and:

- i) Approves public consultation on the RBWM Admission Arrangements set out at Appendix 1.**
- ii) Delegates authority to the Lead Member and Director for Children's Services to approve and thereby determine the revised admissions arrangements by the 28 February 2018 deadline.**
- iii) Approves, and thereby determines, the RBWM Co-ordinated Admissions scheme for 2019/20 set out at Appendix 2 by the 1 January 2018 statutory deadline.**

F) FINANCIAL UPDATE

Cabinet considered the latest financial update.

The Lead Member requested it be recorded in the minutes that he was a Cookham Parish Councillor, but he had no need to declare an interest in relation to the first recommendation.

The Lead Member confirmed that the anticipation remained that at year end, the council would have £2m of allocated expenditure unspent.

The Lead Member for Culture and Communities expressed her support for the SLA with SportsAble; the council wished to encourage and support the work the organisation provided. The Chairman echoed the comments and welcomed an SLA with clear deliverables.

The Principal Member for Neighbourhood Planning, Ascot and the Sunnings commented that she was pleased Cookham wanted to develop a Neighbourhood Plan.

Councillor D. Evans left the meeting at 8.35pm.

RESOLVED UNANIMOUSLY: That Cabinet:

- i) Notes the Council's projected outturn position for 2017-18 and mitigating actions to address service pressures.**
- ii) Approves an additional revenue budget of £50,000 p.a. for three years for a service level agreement with SportsAble, as detailed in paragraph 4.14.**
- iii) Approves a £20k capital budget to support Cookham Parish Council in developing a Neighbourhood Plan.**

The Chairman highlighted that 37 young people would be participating in the Children's Takeover Day at the council the following day. He thanked the headteacher, Mr Boyle, for hosting the meeting.

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 8 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act.

The meeting, which began at 6.30 pm, finished at 8.42 pm

CHAIRMAN.....

DATE.....

Agenda Item 5

CABINET: 14 DECEMBER 2017

FORWARD PLAN - CHANGES MADE SINCE LAST PUBLISHED:

ITEM	ORIGINAL CABINET DATE	NEW CABINET DATE	REASON FOR CHANGE
Options for Community Land Trust	12/12/17 – Cabinet Regeneration Sub Committee	20/2/18 – Cabinet Regeneration Sub Committee	To allow for the completion of the consultation
Partnership Opportunity with Mencap in Dedworth	Cabinet 14/12/17	-	Item withdrawn
Local Housing Crisis	-	Cabinet 14/12/17	Chair of O&S Panel agreed to urgent item being added

FORWARD PLAN OF CABINET DECISIONS

NB: The Cabinet is comprised of the following Members: Councillors Dudley (Leader of the Council and Chairman of Cabinet, incl. Housing), Coppinger (Deputy Chairman of Cabinet, Planning and Health, including Sustainability), Bicknell (Deputy Leader of the Council and Highways, Transport & Windsor), Cox (Environmental Services incl. Parking), N Airey (Children's Services), Saunders (Finance), S Rayner (Culture & Communities incl. Resident and Business Services), Rankin (Economic Development, Property and Deputy Finance), D. Evans (Maidenhead Regeneration and Maidenhead), Carroll (Adult Services, Public Health and Communications) Also in attendance (non-Executive): Councillors Bateson (Principal Member Neighbourhood Planning, Ascot & the Sunnings), Targowska (Principal Member HR, Legal & IT), Hilton (Principal Member Ascot Regeneration), McWilliams (Principal Member Housing and Communications).

The Council is comprised of all the elected Members

All enquiries, including representations, about any of the items listed below should be made in the first instance to Democratic Services, Town Hall, St Ives Road, Maidenhead. Tel (01628) 796529. Email: democratic.services@rbwm.gov.uk

FORWARD PLAN

ITEM 24	Private Meeting - contains exempt/confidential information? See categories below.	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
1. Appointment of Local Authority Governors	Part exempt - 1	To consider the appointment of LA Governor Representatives to Governing Bodies of Schools in the Borough	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Mary Kilner	Consultation with relevant schools and governing bodies	n/a	Cabinet Local Authority Governors Appointments Subcommittee 11 Jan 2018	
1. Financial Update	Open -	Latest financial update	Yes	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 25 Jan 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
25 1. Budget 2018/19	Open -	Report which sets financial context within next year's budget is being set. The report includes a recommendation to Council of a Council Tax, it recommends a capital programme for the coming year and also confirms Financial Strategy and Treasury Management Policy.	Yes	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Adult Services and Health Overview and Scrutiny Panel 30 Jan 2018 Children's Services Overview and Scrutiny Panel 23 Jan 2018 Corporate Services Overview and Scrutiny Panel 6 Feb 2018 Crime & Disorder Overview & Scrutiny Panel 7 Feb 2018 Culture and Communities Overview and Scrutiny Panel 24 Jan 2018 Highways, Transport and Environment Overview and Scrutiny Panel tbc Planning & Housing Overview & Scrutiny Panel 1 Feb 2018	Cabinet 8 Feb 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
2. Council Funding for Local Organisations 2018/19	Fully exempt - 3	To consider the award of grants to voluntary organisations	Yes	Lead Member for Culture and Communities (Councillor Samantha Rayner)	David Scott	Grants Panel 9/1/18	n/a	Cabinet 8 Feb 2018	
1. RBWM Property Company	Fully exempt - 3	Quarterly Update	No	Lead Member for Economic Development, Property and Deputy Finance (Councillor Jack Rankin)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet Regeneration Sub Committee 20 Feb 2018	
Options for Community Land Trust	Part exempt - 3	The report will identify high level options supported by business plans and information on a Community Land Trust	No	Lead Member for Economic Development, Property and Deputy Finance (Councillor Jack Rankin), Principal Member for Housing and Communications (Councillor Ross McWilliams)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet Regeneration Sub Committee 20 Feb 2018	
1. Determination of Admission Arrangements	Open -	Admission arrangements for RBWM schools need to be determined each year. This enables	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel tbc	Cabinet 22 Feb 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
		residents to know how many places are available at each school and how the application process works							
2. Financial Update	Open -	Latest financial update	Yes	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 22 Feb 2018	
27 Standards and Quality of Education in Royal Borough schools – A Review of the Academic Year	Open -	The report outlines the achievements of schools in the Royal Borough and identifies areas where further development is required	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel 15 Mar 2018	Cabinet 22 Mar 2018	
2. Windsor Middle School Expansion	Fully exempt - 4	Report on the outcome of public consultation and feasibility works on the proposed expansion of St Peter's CE Middle School.	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Public consultation	Children's Services Overview and Scrutiny Panel 15 Mar 2018	Cabinet 22 Mar 2018	
3. Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 22 Mar 2018	

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ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
1. Appointment of Local Authority Governors	Part exempt - 1	To consider the appointment of LA Governor Representatives to Governing Bodies of Schools in the Borough	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Mary Kilner	Consultation with relevant schools and governing bodies	n/a	Cabinet Local Authority Governor's Appointments Subcommittee 22 Mar 2018	
28 1. Property Company Quarterly Update	Fully exempt - 3	Quarterly update on the activities of RBWM Property Co,	No	Lead Member for Economic Development, Property and Deputy Finance (Councillor Jack Rankin)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet Regeneration Subcommittee 24 Apr 2018	
1. Annual Performance Review – AfC	Open -	Annual Performance Review of Achieving for Children	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Hilary Hall	Internal process	Children's Services Overview and Scrutiny Panel 17 Apr 2018	Cabinet 26 Apr 2018	
2. Annual Performance Review – Optalis	Open -	Annual Performance Review of Optalis	Yes	Lead Member for Adult Services, Public Health and Communications (Councillor Stuart Carroll)	Hilary Hall	Internal process	Adult Services and Health Overview and Scrutiny Panel tbc	Cabinet 26 Apr 2018	
3. Home to School Transport - Post 16 Policy (Annual)	Open -	The Council's policy on providing Home to School	Yes	Lead Member for Children's Services (Councillor	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel	Cabinet 26 Apr 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
		transport is subject to annual review		Natasha Airey)			17 Apr 2018		
4. RBWM Trading Activities Update	Open -	An update to Cabinet on the activities of the two trading companies – RBWM Property Company Ltd and RBWM Commercial Services.	No	Lead Member for Economic Development, Property and Deputy Finance (Councillor Jack Rankin)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 26 Apr 2018	
29 Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 26 Apr 2018	
6. Schools Catering Contract	Open -	After completion of a procurement exercise, the report will be requesting to award the contract for 3+2 based on the recommendation from the evaluation panel.	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel 17 Apr 2018	Cabinet 26 Apr 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	<p>Information which reveals that the authority proposes</p> <p>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</p> <p>(b) to make an order or direction under any enactment.</p>
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Report Title:	Council Tax Base 2018-19
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Cabinet – 14 December 2017
Responsible Officer(s):	Russell O’Keefe, Executive Director, Rob Stubbs, Deputy Director and Head of Finance.
Wards affected:	All

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REPORT SUMMARY

1. This report deals with the statutory requirement to set the Council’s tax base for Council Tax for 2018-19. The tax base is used by Thames Valley Police, Berkshire Fire & Rescue Authority, local Parish Councils as well as the Borough for setting precepts and Council Tax next year.
2. The tax base is in line with the level anticipated in the Councils Medium Term Financial Plan and has increased since last year for two main reasons:
 - The number of properties being built.
 - Reduced number of households claiming Local Council Tax Support Discount.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet notes the report and:

- i) Approves the council tax base for the whole of the Borough area, for the year 2018-19 at 67,617.93 as detailed in this report and appendices.

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

Table 1: Options

Option	Comments
Accept the recommendations	Council Tax is likely to achieve planned levels.
Reduce the non-payment percentage	There is no guarantee the Council would recover the increased Council Tax arising from this action.

3 KEY IMPLICATIONS

- 3.1 **Local Council Tax Support (LCTS)** The delivery of LCTS as a discount under the localisation initiative has a significant impact on the tax base with in excess of 3600 properties estimated to receive up to 100% discount, dependant on their circumstances. However indications are that the numbers of claimants across the Borough are falling. The estimated cost of the discount is lower in 2018-19 (£4,086,000) compared to 2017-18 (£4,107,000). This comes through as an increase in the tax base compared to the estimate used in 2017-18.
- 3.2 **New Properties.** Provision needs to be made in the 2018-19 tax base for new properties that are likely to be occupied before the end of the next financial year. This provision is calculated by colleagues in the revenues team following conversations with planners, building control and local builders. The growth in local housing continues at a high level and the part year effect of 718 properties will be included in the provision for 2018-19.
- 3.3 **Collection Rate.** A review of eventual collection rates has been carried out which revealed that assumptions used to calculate the 2017-18 tax base (99.5%) are adequate and no changes are proposed.
- 3.4 **Business Rates.** Under the localisation of Business Rates initiative, also enabled in the Local Government Finance Bill, the borough now has a greater financial interest in the local business rate tax base as the Borough now shares in the risks and rewards associated with growth in the local economy. Whilst the Business rate tax base can be estimated using last years returns the actual Business Rate tax base cannot be calculated until DCLG publishes the NNDR1 return in January. Information on the business rate tax base will, therefore, be included in the Budget report to February Cabinet along with other assumptions that have been made about the income that is likely to accrue.

4 FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1. The Council tax base for the individual parts of the Royal Borough (both parished and unparished areas) is as follows:

PARISH	Local Tax Base 2018-19 (band D equivalent properties)
Bisham	735.65
Bray	4,195.32
Cookham	2,923.18
Cox Green	3,073.72
Datchet	2,212.50
Eton	1,800.59
Horton	463.67
Hurley	996.80
Old Windsor	2,402.83
Shottesbrooke	74.68
Sunningdale	3,419.99

Sunninghill & Ascot	6,455.77
Waltham St Lawrence	661.04
White Waltham	1,266.92
Wraysbury	2,168.79
UNPARISHED	
Maidenhead	21,234.15
Windsor	13,532.33
TOTAL	67,617.93

- 4.2. The Council's budget requirement divided by the tax base (above) equals the Band D council tax that is set by the Council in February 2018.
- 4.3. The tax base has increased by 908.29 band D equivalent properties since 2017-18 which is an increase of 1.4%.
- 4.4. Band D equivalent properties are the number of band D properties in the area which would raise the same council tax as the actual number of properties in all bands. For example, one band H property is equivalent to two band D properties, because the taxpayer in a Band H property pays twice as much council tax.

5 LEGAL IMPLICATIONS

- 5.1 This report is part of the process required for the Council to meet its legal obligations to set its tax base and an annual budget.

6 RISK MANAGEMENT

Table 4: Impact of risk and mitigation

Risks	Uncontrolled Risk	Controls	Controlled Risk
That the non-collection rate of 0.5% proves to be inadequate.	A deficit on the collection fund will result and this would be used to adjust future calculations of council tax.	The non-collection rate is the best estimate based on past collection rates. The collection rate is monitored throughout the year.	Minimal

7 POTENTIAL IMPACTS

- 7.1 None.

8 CONSULTATION

- 8.1 Overview & Scrutiny meetings are scheduled prior to this Cabinet. Any comments from those meetings will be reported verbally to Cabinet.

9 TIMETABLE FOR IMPLEMENTATION

- 9.1 The budget for 2018-19 will be finalised in January 2018 with full details going to Cabinet and Council in February 2018. Residents will be advised of their Council Tax in March 2018.

10 APPENDICES

- 10.1 Appendix A Analysis of properties.
Appendix B Tax base by parish by band.
Appendix C 2018-19 tax base compared with 2017-18.

11 BACKGROUND DOCUMENTS

- 11.1 Council tax base report 15th December 2016

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr Saunders	Lead Member for Finance		
Cllr Rankin	Deputy Lead Member for Finance		
Alison Alexander	Managing Director		
Russell O'Keefe	Executive Director		
Andy Jeffs	Executive Director		

REPORT HISTORY

Decision type: For information	Urgency item? No
Report Author: Rob Stubbs, Deputy Director and Head of Finance, 01628 796222	

Tax Base 2018/19 - Analysis of Properties

BAND		A (Entitled to Disabled Relief Reduction)	A	B	C	D	E	F	G	H	TOTAL
Number Of Properties											
Full Charge		1	804	1,186	4,976	10,684	9,349	6,242	7,662	1,486	42,390
25%Discount	25.00%	0	848	2,138	3,836	4,736	3,354	1,627	1,431	142	18,112
Empty Property Zero Discount <2Y	0.00%	0	48	83	231	247	170	103	132	39	1,053
Second Homes	0.00%	0	95	60	120	196	163	81	106	63	884
Empty Property Premium >2Y	50.00%	0	35	69	30	35	38	25	35	12	279
Statutory 50% Discounts	50.00%	0	4	1	6	7	6	14	33	13	84
Exemptions		0	141	252	212	244	110	74	95	30	1,158
Equivalent property reductions resulting from		0	-240	-814	-1,093	-998	-296	-108	-52	0	-3,601
MOD Properties		0	0	167	114	111	14	10	48	0	463
Total No. of Properties		1	1,735	3,141	8,431	15,262	12,908	8,068	9,490	1,785	60,821
Total Equiv No.		1.00	1,397.49	2,388.79	7,272.07	13,848.22	11,975.49	7,592.37	9,038.57	1,719.00	55,233.00
Ratio to Band D		5/9	6/9	7/9	8/9	1	11/9	13/9	15/9	2	
BAND D EQUIVALENT		0.56	931.67	1,857.96	6,464.07	13,848.21	14,636.74	10,966.76	15,064.26	3,438.00	67,208.23

Tax Base 2018/19 - Band D Equivalents

BAND	A (Entitled to Disabled Relief Reduction)	A	B	C	D	E	F	G	H	TOTAL
Parish										
Bisham	0.00	3.17	2.53	4.44	31.47	106.52	129.02	375.53	85.00	737.68
Bray	0.00	150.43	179.58	187.85	506.24	1,026.45	754.53	1,259.87	142.00	4,206.95
Cookham	0.00	55.57	24.28	139.95	325.12	802.88	461.27	905.25	213.50	2,927.82
Cox Green	0.00	8.25	82.09	172.21	761.06	1,145.42	692.26	215.10	8.00	3,084.39
Datchet	0.00	22.05	51.62	328.36	352.28	450.89	382.33	586.42	31.00	2,204.95
Eton	0.00	10.01	55.28	177.35	564.66	510.23	192.57	229.32	68.00	1,807.42
Horton	0.00	16.62	12.27	54.39	80.31	107.82	110.57	74.52	9.50	466.00
Hurley	0.00	38.62	15.56	49.47	149.07	174.62	109.11	355.42	103.50	995.37
Old Windsor	0.00	20.33	44.12	146.43	391.22	812.95	396.73	528.17	70.50	2,410.45
Shottesbrooke	0.00	1.83	0.78	1.56	6.52	18.03	8.67	21.25	13.50	72.14
Sunningdale	0.00	28.83	30.84	104.20	408.26	457.69	461.44	895.87	943.50	3,330.63
Sunninghill	0.00	120.18	85.46	330.18	870.30	858.51	1,163.44	2,062.68	941.00	6,431.75
Waltham St Lawrence	0.00	12.76	4.86	16.95	55.67	122.39	85.93	282.63	81.50	662.69
White Waltham	0.00	32.27	57.07	97.64	296.66	287.01	127.60	308.33	45.50	1,252.08
Wraysbury	0.00	33.52	36.22	49.96	227.69	274.07	485.93	931.35	121.50	2,160.24
UNPARISHED										
Maidenhead	0.56	171.05	710.79	3,309.07	4,780.10	4,058.96	3,538.72	4,149.43	345.50	21,064.18
Windsor	0.00	206.18	464.61	1,294.06	4,041.58	3,422.30	1,866.64	1,883.12	215.00	13,393.49
	0.56	931.67	1,857.96	6,464.07	13,848.21	14,636.74	10,966.76	15,064.26	3,438.00	67,208.23
Valuation changes in year 2018/19		33.34	37.40	288.89	82.84	78.22	122.05	98.76	8.00	749.50
	0.56	965.01	1,895.36	6,752.96	13,931.05	14,714.96	11,088.81	15,163.02	3,446.00	67,957.73
Deduct Non-Collection Rate of .50%	0.00	4.82	9.47	33.76	69.66	73.55	55.44	75.83	17.27	339.80
COUNCIL TAX BASE	0.56	960.19	1,885.89	6,719.20	13,861.39	14,641.41	11,033.37	15,087.19	3,428.73	67,617.93

Local Tax Base 2018/19						
PARISH	Band D Equivalents	ADD Valuation Changes in 2018/19	LESS Non Collection Allowance	Local Tax Base 2018/19	Local tax Base 2017/18	Change
Bisham	737.68	1.67	-3.70	735.65	731.07	4.58
Bray	4,206.95	9.45	-21.08	4,195.32	4,183.27	12.05
Cookham	2,927.82	10.05	-14.69	2,923.18	2,889.38	33.80
Cox Green	3,084.39	4.78	-15.45	3,073.72	3,070.64	3.08
Datchet	2,204.95	18.67	-11.12	2,212.50	2,193.73	18.77
Eton	1,807.42	2.22	-9.05	1,800.59	1,778.20	22.39
Horton	466.00	-	-2.33	463.67	461.71	1.96
Hurley	995.37	6.44	-5.01	996.80	997.75	0.95
Old Windsor	2,410.45	4.45	-12.07	2,402.83	2,361.98	40.85
Shottesbrooke	72.14	2.92	-0.38	74.68	70.66	4.02
Sunningdale	3,330.63	106.55	-17.19	3,419.99	3,423.44	3.45
Sunninghill	6,431.75	56.46	-32.44	6,455.77	6,333.09	122.68
Waltham St Lawrence	662.69	1.67	-3.32	661.04	665.93	4.89
White Waltham	1,252.08	21.21	-6.37	1,266.92	1,238.77	28.15
Wraysbury	2,160.24	19.45	-10.90	2,168.79	2,142.80	25.99
UNPARISHED						
Maidenhead	21,064.18	276.67	-106.70	21,234.15	20,929.40	304.75
Windsor	13,393.49	206.84	-68.00	13,532.33	13,237.82	294.51
TOTALS	67,208.23	749.50	-339.80	67,617.93	66,709.64	908.29

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Report Title:	Treasury Management Report 2016/17
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Cabinet - 14 December 2017
Responsible Officer(s):	Russell O'Keefe, Strategic Director of Corporate and Community Services Rob Stubbs, Head of Finance and Deputy Director of Corporate and Community Services
Wards affected:	"All"

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REPORT SUMMARY

1. This report reviews the Royal Borough's treasury management arrangements during 2016/17, as required by the Council's constitution.
2. The Council's treasury management approach aims to deliver an investment return above the chosen benchmark (Bank of England base rate plus 0.25%). This target has been met for the period reported.
3. The Council continues to utilise cash backed reserves to finance its capital spend. The level of capital investment over the next few years will determine how long this approach, which has the twin objectives of reducing credit risk and financing costs, can be maintained.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION:

- i. That Cabinet notes the report.

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 As this report is for information only, decisions are not necessary and options have not therefore been considered.

3 KEY IMPLICATIONS

- 3.1 A successful treasury management approach will ensure the security of the Council's assets whilst meeting the liquidity requirements of the Council and ensuring an investment return that meets the target set in the table below.

Table 1: Investment return target

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
A return that exceeds benchmark (Bank of England base rate plus 0.25%)	<0%	>0%	>0.1%	>0.2%	31 March 2018

4 FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 This report reviews the period from the 1st April 2016 to the 31st March 2017.
- 4.2 The Council receives payments in the form of government grants, council tax and business rates. These funds are invested in either fixed rate loans, cash deposits or money market funds with Council approved counterparties. The list of approved counterparties is known as the "Lending List". There were no changes to the counterparties on the Lending List during the financial year 2016/17. However, Achieving for Children were added to the Lending List following approval at Cabinet on the 28 September 2017. A copy of the Lending List following this approval is attached to this report as Appendix A.
- 4.3 Whilst total funds under management varied throughout the period, 2016/17 ended with the Authority having total funds under management of £2,362,000 (2015/16 was £25,758,000).
- 4.4 Appendix B shows the allocation of funds under management by counterparty type at 31st March 2017.
- 4.5 The investment return benchmark is 0.25% above Bank of England base rate. The Monetary Policy Committee of the Bank of England reduced the Bank of England base rate from 0.50% to 0.25% on the 4th August 2016. This report reviews the treasury management arrangements for the financial year 2016/17, so the increase in Bank of England base rate to 0.50% on the 2nd November 2017 is not included in the benchmark calculation.
- 4.6 The benchmark for 2016/17 has been calculated as an average rate as the base rate reduction occurred part way through the year.
- 4.7 The investment return for 2016/17 was 0.62% compared to the benchmark of 0.59%.
- 4.8 The return on the prepayment of Pension Fund contributions for 2016/17 was £305,000. This amount is not included in the investment return reported above but it contributes towards budget targets, which were achieved in 2016/17.
- 4.9 The Council has not increased its level of long term external debt during the period. As at 31st March 2017 the Authority's total long term external borrowing was £57,100,000, with an average interest rate of 4.97% for the Public Works Loan Board (PWLB) loans and 4.19% for the Lender Option Borrower Option (LOBO) loans borrowed from Barclays and Dexia. Appendix C shows the Authority's external long term borrowing as

at 31st March 2017. During the course of the year a total of £2,700,000 will be repaid on existing long term loans in the form of interest payments.

4.10 At the end of the financial year 2016/17 the Council borrowed £5,000,000 in the short term. The duration of the loan was one month and it was repaid in full on the 20 April 2017.

5 LEGAL IMPLICATIONS

5.1 In producing and reviewing this report the Council is meeting legal obligations to manage its funds properly.

6 RISK MANAGEMENT

Risks	Uncontrolled Risk	Controls	Controlled Risk
That a counterparty defaults on repayment of a loan resulting in a loss of capital for the Council	MEDIUM	Loans are only made to counterparties on the approved lending list. The credit ratings of counterparties on the lending list are monitored regularly	LOW
That funds are invested in fixed term deposits and are not available to meet the Council's commitment to pay suppliers and payroll.	MEDIUM	A cashflow forecast is maintained and referred to when investment decisions are made to ensure that funds are available to meet the Council's commitment to pay suppliers and payroll.	LOW

7 POTENTIAL IMPACTS

7.1 None.

8 CONSULTATION

8.1 Comments from Overview and Scrutiny Panels, if available, have been included below.

9 TIMETABLE FOR IMPLEMENTATION

9.1 This section is not applicable.

10 APPENDICES

Appendix A – Approved Lending List

Appendix B – Summary of Funds Invested

Appendix C – External Long Term Borrowing at 31st March 2017

11 BACKGROUND DOCUMENTS

11.1 Budget Report to Council 21 February 2017

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Councillor Saunders	Lead Member for Finance		
Councillor Rankin	Deputy Lead Member for Finance		
Alison Alexander	Managing Director & Strategic Director Adult, Children and Health Services		
Andy Jeffs	Strategic Director Operations		
Russell O'Keefe	Strategic Director Corporate & Community Services		
Rob Stubbs	Section 151 Officer	03/10/17	

REPORT HISTORY

Decision type: For information	Urgency item? No
Report Author: Rob Stubbs, Section 151 Officer, 01628 796222	

<u>Fitch Ratings</u>	FITCH ShortTerm Rating (note 1)	FITCH Long Term Rating (note 2)	FITCH Outlook	Max. Sum To Be Lent £m
UK				
<u>Government</u>				
Debt Management Office	F1+	AA	Negative	no limit
<u>Banks</u>				
Abbey National Treasury	F1	A	Stable	15
Australia and New Zealand Bank	F1+	AA-	Stable	5
Barclays Bank	F1	A	Stable	15
Clydesdale Bank	F2	BBB+	Stable	15
HSBC (inc HSBC Private Bank)	F1+	AA-	Stable	15
Lloyds Banking Group	F1	A+	Stable	15
National Australia Bank Ltd	F1+	AA-	Stable	5
Royal Bank of Canada	F1+	AA	Negative	5
Royal Bank of Scotland	F2	BBB+	Stable	15
Santander UK	F1	A	Stable	15
Standard Chartered	F1	A+	Stable	15
Ulster Bank	F2	BBB+	Stable	5
<u>Building Societies (max £3m per loan)</u>				
All Building Societies with total group assets greater than £6 billion and FITCH Long term rating of BBB or better				
Coventry	F1	A	Stable	5
Nationwide	F1	A+	Stable	5
Yorkshire	F1	A-	Stable	5
Leeds	F1	A-	Stable	5
Principality	F2	BBB+	Stable	5
Skipton	F1	A-	Stable	5
<u>Local Authorities</u>				
All UK Local Authorities, with the exception of those with reported financial irregularities.				10
<u>Money Market Funds</u>				
All money market funds with a Fitch AAA long term credit rating, including:				
Federated Short Term Sterling Prime Fund		AAA		10
Invesco Sterling Liquidity Fund		AAA		10
STANDARD LIFE (IGNIS) Sterling Liquidity Fund		AAA		10
Insight GBP Liquidity Fund		AAA		10
LGIM Sterling Liquidity Fund		AAA		10
<u>Revolving Credit Facility</u>				
AFC				11.7
<u>Financial Services Companies</u>				
Kames Capital (note 3)				1
Legal & General (note 3)				1.5
<u>RBWM associated companies</u>				
Flexible Home Improvement Loans Ltd				0.5
RBWM Property Co. Ltd				1.3

NOTES

1. SHORT TERM RATING

Expectation of timely repayment of financial commitments.

F1+ is most likely to repay on time, **F1** Highest Credit, **F2** Good, **F3** Fair, **B** Speculative, **C** High Default Risk

2. LONG TERM RATING

How likely an institution is to receive support if it runs into significant difficulties.

1 denotes a bank for which support would be extremely likely, **2** High probability of support, **3** moderate probability, **4** limited probability, **5** possible but can't be relied on

3. NO FITCH RATINGS

FITCH ratings are credit ratings which assesses an organisations creditworthiness, i.e. their ability to repay a debt.

The investments with Kames and Legal & General are not debt instruments, so a credit rating is not relevant.

They are investments in equity funds on behalf of the Working Boys Club and Kidwells Park Trust.

Summary of Funds Invested

<u>Counterparty Type</u>	<u>31/03/2017</u> <u>£000s</u>	<u>31/03/2016</u> <u>£000s</u>	<u>31/03/2015</u> <u>£000s</u>
Banks	0	15,000	28,214
Building Societies	0	9,000	9,000
Local Authorities	0	0	0
Money Market Funds	500	0	5,000
RBWM Trading Companies	1,862	1,758	0
Total	2,362	25,758	42,214

External Long Term Borrowing at 31st March 2017

Fixed Term Borrowing			
	Duration/ Type	Repayment Date	Loan Value £000s
PWLB			
	25yrs/Maturity	25/09/2021	785
	25yrs/Maturity	08/06/2029	7,500
	26yrs/Maturity	25/09/2029	2,500
	26yrs/Maturity	23/09/2030	10,000
	25yrs/Maturity	08/12/2030	5,000
	30yrs/Maturity	25/09/2033	5,000
	45yrs/Maturity	08/12/2050	5,000
	45yrs/Maturity	08/12/2050	5,000
	60yrs/Maturity	25/03/2055	1,600
	60yrs/Maturity	25/09/2055	1,000
	60yrs/Maturity	25/03/2056	400
	60yrs/Maturity	25/09/2056	265
Total Fixed Term Borrowing			44,049

ANALYSIS OF PWLB RESIDUAL MATURITY @ 31.3.17		
Maturing Within	Amount £000s	Average Rate
1 Year	0	0.000%
1 to 2 Years	0	0.000%
2 to 5 Years	785	8.000%
5 to 10 Years	0	0.000%
10 to 15 Years	25,000	4.790%
15 to 20 Years	5,000	4.800%
20 to 25 Years	0	0.000%
25 to 30 Years	0	0.000%
30 to 35 Years	10,000	4.200%
35 to 40 Years	3,265	8.184%
40 to 45 Years	0	0.000%
TOTAL	44,049	4.966%

LOBO Loans at 31st March 2017

Fixed Term Borrowing			
	Duration/ Type	Repayment Date	Loan Value £000s
LOBO			
Barclays	60yrs/15yrs fixed, 6mth LOBO	19-Jul-66	5,000
Dexia	35yrs/5yrs fixed, 5yr LOBO	26-Jan-43	8,000
Total Fixed Term Borrowing			13,000

ANALYSIS OF LOBO RESIDUAL MATURITY @ 31.12.16		
Maturing Within	Amount £000s	Average Rate
5 to 30 Years	8,000	4.190%
30 to 55 Years	5,000	4.190%
TOTAL	13,000	4.190%

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Report Title:	Financial Update
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Cabinet – 14 December 2017
Responsible Officer(s):	Russell O’Keefe, Executive Director, Rob Stubbs, Deputy Director and Head of Finance.
Wards affected:	All

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REPORT SUMMARY

1. This report sets out the Council’s financial performance to date in 2017-18.
2. An in-year mitigation exercise was undertaken prior to September Cabinet and £1,290,000 of savings were identified. These savings continue to offset the pressures in Children’s Services, Housing, Visitor Management, Revenues and Benefits, Community Protection, and Library & Resident Services.
3. The projected over spend on the General Fund is now £211,000 see Appendix A. The projected variances in each Directorate are detailed in section 4.
4. The Council remains in a strong financial position; with General Fund Reserves of £7,774,000 (8.79% of budget) in excess of the £5,780,000 (6.54% of budget) recommended minimum level set at Council in February 2017.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet:

- i) **Notes the Council’s projected outturn position for 2017-18 and mitigating actions to address service pressures.**

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 This is a monitoring report and cabinet are being asked to note it not make a decision.

3 KEY IMPLICATIONS

- 3.1 The Council is projecting a General Fund Reserve of £7,774,000. The 2017-18 budget report recommended a minimal reserve level of £5,780,000 to cover known risks for 18 months.

Table 1: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
General Fund Reserves Achieved	<£5,800,000	£5,800,000 to £6,000,000	£6,000,001 to £6,500,000	> £6,500,000	31 May 2018

4 FINANCIAL DETAILS / VALUE FOR MONEY

Managing Director's Directorate

- 4.1 The Managing Director reports a projected outturn figure for 2017-18 of £62,185,000 against a net controllable budget of £62,214,000, showing an underspend of £29,000. The underspend has reduced by £1,000 from the position reported last month.
- 4.2 The mitigations of £1,056,000 identified in the 28 September 2017 cabinet report have been extracted from the budgets and are shown on a separate line in appendix A.

Children's Services

- 4.3 Children's Services has a net overspend of £1,497,000. This is reflected in appendix A as AfC Contract £1,097,000 and pre AfC Contract £400,000. Representing a reduced overspend of £162,000 against the reported position in November 2017, due to the transfer of legal services cost to the commissioned services budget. The material variances are explained in section 4.4 of this report.

Children's Services previously reported variances which are unchanged

- 4.4 Variances previously reported within Children's Services:
- Placement costs for children in care £975,000
 - Home to school transport £296,000
 - Agency and interim employees £326,000
 - Health Visitor Services £100,000 underspend

Dedicated schools grant

- 4.5 There is a net in year deficit of £483,000 relating to the dedicated schools grant funded services. The deficit of £483,000 consists of:
- Underachievement of the High Needs Block savings plan. This is related to schools not agreeing to a reduction in Top Up allocations and an increase in annual fees. Further strategies are underway to deliver the remainder of the savings plan £300,000
 - Estimated increased numbers of pupils requiring Alternative Provision support £80,000
 - Costs of conversion to academy status for Bisham Church of England Primary School £69,000
 - In year increased school rates charged to the central school budget £40,000
 - Other minor variances net £6,000 underspend
- 4.6 The net overspend will increase the pressure on the dedicated schools grant reserve which is projected at £1,235,000 at 31 March 2018. The Schools Forum authorised the March 2017 deficit of £752,000 along with a three year recovery plan April 2017 – March 2020.

- 4.7 Adult Social Care reports a net underspend of £451,000, a reduction of £44,000 from November 2017 reported position. The change relates to a reduction in expected rental payments on older peoples block contract provision.
- 4.8 Housing reports a projected overspend of £606,000 an increase of £393,000 from November 2017 reported position. The movement reflects the increase in residents requiring housing provision which we are unable to match from our existing capacity and therefore temporary accommodation is required at a higher cost. The increase in spend is being fully offset by grant income of £606,000.
- 4.9 Commissioning and Support is showing a net underspend of £45,000. The reported underspend has reduced from last month by £207,000 as a result of:
- Legal services £228,000, consisting of £162,000 transfer from Children's services plus increased expected usage for both Adult's and Children's Services of £66,000
 - Procurement vacancies £25,000 underspend
 - Others £4,000

Other previously reported variances which are unchanged

- 4.10 Other variances contributing to the position of the overall directorate:
- Law and Governance £35,000 underspend
 - Communications £60,000

Communities Directorate

- 4.11 The Executive Director reports an overspend projection of £295,000 on the Communities directorate's 2017-18 approved estimate of £14,985,000.
- 4.12 This is unchanged from the position reported to November Cabinet.

Place Directorate

- 4.13 The Executive Director projects an underspend of £55,000 on the Place directorate's 2017-18 approved estimate of £2,892,000.
- 4.14 The position has reduced by £25,000 since last month from a pressure on the legal budget in the Property service team.

Revenue budget movement

- 4.15 There are no revenue budget movements this month, see Appendix C for an expanded full year movement statement.

Cash balances projection

- 4.16 Appendix D provides details of the Borough's cash balance which is based on the assumptions contained in the 2017-18 budget report. These have been revised during the year.

Table 3 New borrowing reconciliation

Potential new borrowing as reported to Cabinet in February 2017	£72,999,000	
Scheme changes prior to approval (appendix D)	(£26,403,000)	
		£46,596,000
Schemes not yet approved		(£1,550,000)
Less reported slippage (appendix F)		(£2,005,000)
Budget not yet loaded that may be re-profiled		(£3,500,000)
Current estimate of potential new borrowing		£39,541,000

4.17 Whilst table 3 shows the latest estimate of new borrowing, slippage is likely to increase by year end. Reducing the need to borrow in 2017/18 and therefore reducing interest charges.

4.18 Whilst this leaves some uncertainty about the eventual borrowing requirement for the year the management of our cash balances and borrowing is carried out on a daily basis and the decision to borrow is not taken until all balances have been utilised.

Capital programme

4.19 The approved 2017-18 capital estimate is £76,028,000, see table 4. The projected outturn for the financial year is £72,638,000, an increase on the capital outturn in 2016-17 of £28,861,000.

4.20 Additional slippage reported this month includes £500,000 for the re-provision of Magnet Leisure Centre. The design and initial site costs are now expected to complete in December 2018. The Victory Fields Pavilion Centre scheme has been redesigned resulting in £200,000 of slippage to 2018-19.

4.21 Further information on key capital schemes has been provided in Appendix G.

Table 4: Capital outturn

	Exp	Inc	Net
Approved estimate	£76,028,000	(£29,386,000)	£46,642,000
Variances identified	(£104,000)	£49,000	(£55,000)
Slippage to 2018-19	(£3,286,000)	£1,281,000	(£2,005,000)
Projected Outturn 2017-18	£72,638,000	(£28,056,000)	£44,582,000

Table 5: Capital programme status

	Report Cabinet December 2017
Number of schemes in programme	300
Yet to Start	30%
In Progress	41%
Completed	14%
Ongoing Programmes e.g. Disabled Facilities Grant	15%
Devolved Formula Capital Grant schemes budgets devolved to schools	0%

Business rates

- 4.22 Business rate income at the end of October was 67.16% against a target of 66.5% The annual collection target is 98.8%.
- 4.23 With regard to the three new types of business rate relief announced by the Chancellor in the Spring Budget, the Council has undertaken a range of activities, see points 4.24 – 4.27.
- 4.24 **New Business Rate Relief for Pubs:** 89 public houses that fit within the guidelines provided by DCLG were identified. An application form was designed and issued to them on 21st July 2017, inviting them to confirm their eligibility for this assistance i.e. essentially that they are not disqualified on the grounds of State Aid. As at 14th November, we have received 43 applications back. Those eligible receive a flat £1,000 relief against their current year bill.
- 4.25 **New Discretionary Relief Scheme:** 870 potential ratepayers were identified and issued with a claim form w/c 28th August. As at 14th November we have received 28 applications back. Only 12 have been returned with sufficient supporting evidence to make an award e.g. accounts or estimates of annual income/expenditure, a history of the business, details of the amount of assistance requested etc. This has resulted in relief of £134,725 being awarded. Requests for the missing evidence/information have been made to the others.

Supporting Small Businesses: a new software release has been received and tested but the support of our software supplier to upgrade the IT platform is required in order to deploy into the live environment. The earliest date available for this is the second week-end of December which has been booked with the supplier. In the meantime, a manual method of calculation is being investigated. A potential 34 ratepayers may qualify for this relief.

- 4.26 Further work is taking place across the council teams to further promote the three schemes to eligible ratepayers. Discussions have taken place with the Communications Team regarding a structured plan including a press release, attendance at Pubwatch meetings, meeting the Chamber of Commerce, Small Business Saturday and a social media campaign.

5 LEGAL IMPLICATIONS

- 5.1 In producing and reviewing this report the Council is meeting its legal obligations to monitor its financial position.

6 RISK MANAGEMENT

Table 5: Impact of risk and mitigation

Risks	Uncontrolled Risk	Controls	Controlled Risk
None			

7 POTENTIAL IMPACTS

- 7.1 None.

8 CONSULTATION

8.1 Overview & Scrutiny meetings are scheduled prior to this Cabinet. Any comments from those meetings will be reported verbally to Cabinet.

9 TIMETABLE FOR IMPLEMENTATION

9.1 Implementation date if not called in: Immediately.

10 APPENDICES

10.1 There are seven appendices attached to this report:

- Appendix A Revenue budget summary
- Appendix B Development fund analysis
- Appendix C Revenue movement statement
- Appendix D Cash flow projection
- Appendix E Capital budget summary
- Appendix F Capital variances
- Appendix G Key capital scheme performance

11 BACKGROUND DOCUMENTS

11.1 Background documents relating to this report are detailed below.

- Budget Report to Cabinet February 2017.

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr, Saunders	Lead Member for Finance		
Cllr Rankin	Deputy Lead Member for Finance		
Alison Alexander	Managing Director	13/11/17	13/11/17
Russell O'Keefe	Executive Director	13/11/17	
Andy Jeffs	Executive Director	13/11/17	

REPORT HISTORY

Decision type: For information	Urgency item? No
Report Author: Rob Stubbs, Deputy Director and Head of Finance, 01628 796222	

Revenue Monitoring Statement 2017/18 for December 2017 Cabinet

SUMMARY	2017/18		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Management	292	429	1
Communications	294	359	60
Human Resources	1,441	1,118	0
Law & Governance	1,918	1,912	(35)
Commissioning & Support	5,139	3,099	(45)
Children's Services - AfC Contract	0	13,919	1,097
Children's Services - pre AfC Contract	15,865	4,089	400
Dedicated Schools Grant - Spend	63,413	62,036	483
Adult Social Care - Optalis Contract	0	29,099	0
Adult Social Care - Spend	24,107	13,247	115
Adult Social Care - Income	8,152	(8,387)	(566)
Better Care Fund	9,305	11,594	0
Public Health	4,910	4,909	0
Housing	1,107	1,038	606
Grant Income	(76,396)	(77,303)	(1,089)
Budget Extracted in Year	0	1,056	(1,056)
Total Managing Director's Directorate	59,547	62,214	(29)
Executive Director of Communities	184	187	0
Revenues & Benefits	370	256	160
Commissioning - Communities	9,702	9,826	(1)
Communities, Enforcement & Partnerships	1,326	1,189	157
Library & Resident Services	3,459	3,439	67
Budget Extracted in Year	0	88	(88)
Total Communities Directorate	15,041	14,985	295
Executive Director of Place	153	301	15
Planning Service	1,471	1,491	0
Property Service	(1,805)	(2,102)	76
Finance	2,149	1,532	0
ICT	2,199	1,524	0
Budget Extracted in Year	0	146	(146)
Total Place Directorate	4,167	2,892	(55)
TOTAL EXPENDITURE	78,755	80,091	211

Revenue Monitoring Statement 2017/18 for December 2017 Cabinet

SUMMARY	2017/18		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Total Service Expenditure	78,755	80,091	211
Contribution to / (from) Development Fund	2,255	(1,004)	0
Pensions deficit recovery	2,415	2,415	0
Pay reward	500	0	0
Transfer to/(from) Provision for Redundancy	0	(353)	0
Apprentice Levy	280	211	0
Environment Agency levy	153	153	0
Variance on income from Trading Companies		143	0
Variance on Education Services Grant		(109)	0
Capital Financing inc Interest Receipts	5,069	5,110	0
NET REQUIREMENTS	89,427	86,657	211
Less - Special Expenses	(1,009)	(1,009)	0
Transfer to / (from) balances	0	2,770	(211)
GROSS COUNCIL TAX REQUIREMENT	88,418	88,418	0
General Fund			
Opening Balance	5,291	5,215	7,985
Transfers to / (from) balances	0	2,770	(211)
	<u>5,291</u>	<u>7,985</u>	<u>7,774</u>
NOTE Service variances that are negative represent an underspend, positive represents an overspend.			

Memorandum Item	
Current balance on the Development Fund	
	£000
Opening Balance	1,004
Transfer (to) / from other reserves	
Transfer from General Fund - sweep	
Transfer (to) / from General Fund - other initiatives	2,167
Final transfer to the General Fund	(3,171)
	<u>0</u>

Corporate Development Fund £000
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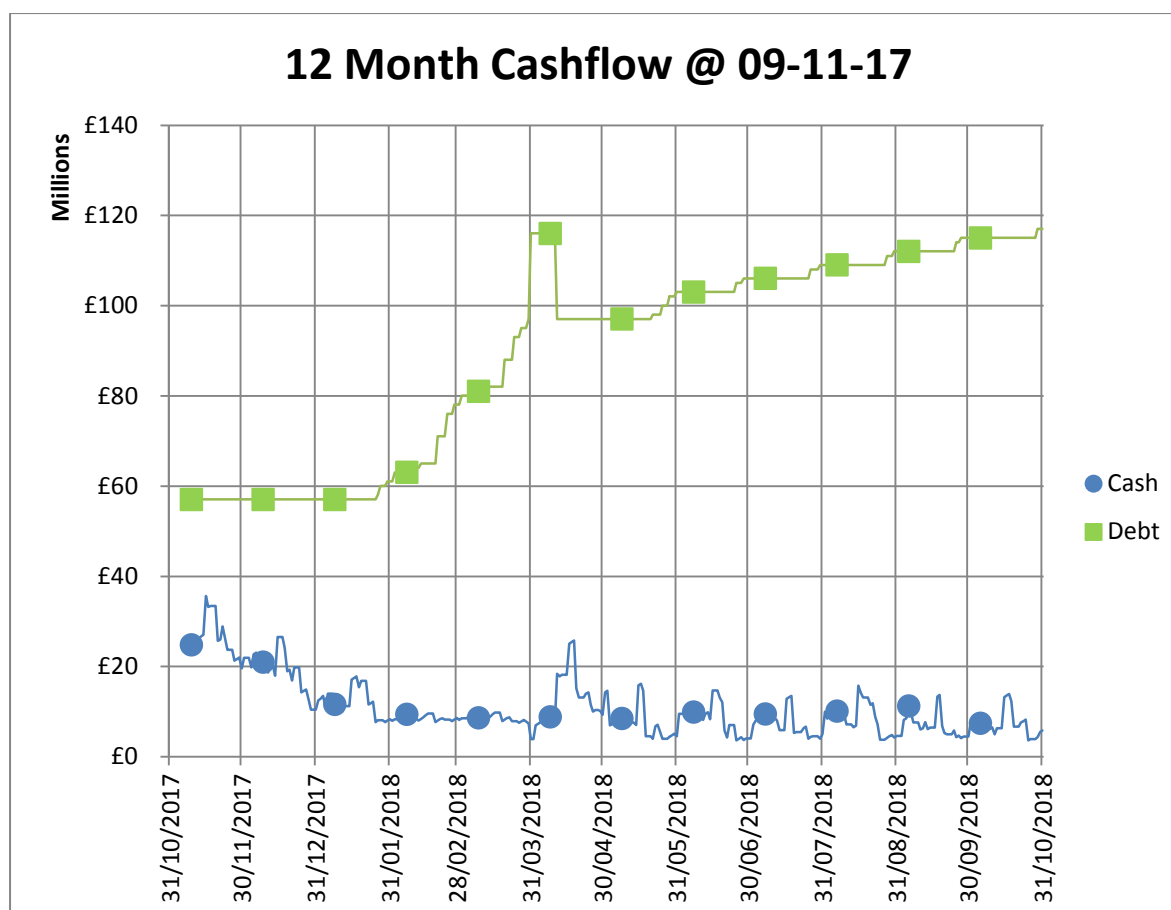
Balance B/F from 2016/17		1,004
Transacted amounts in 2017/18		
To/From Capital Fund		0
To/From General Fund		
Transition Grant (2017/18 budget - February 2017 Council)	1,263	
Contribution from the General Fund (2017/18 budget - February 2017 Council)	1,109	
Restructure of the Development and Regeneration service (2017/18 budget - February 2017 Council)	-56	
Minerals and Waste Strategy (2017/18 budget - February 2017 Council)	-61	
Crematorium feasibility study (CMT April 2017)	-30	
Contact Centre investment (May Cabinet)	-58	
Balance of Development Fund transferred to General Fund	-3,171	
	-1,004	-1,004
		0

Appendix C

Budget Movement Statement 2017-18							
	Funded by Development Fund (1)	Funded by the General Fund (2)	Funded by Provision (3)	Included in the original budget (4)	Total	Approval	
	£'000	£'000	£'000	£'000	£'000		
Original Budget					78,755		
1 Carry forward of transforming services budgets re-allocated		264			264	Cabinet May 2017	
2 Optalis share of pay reward / award budget re-allocated				75	75	Council Feb. 2017	
3 Optalis share of apprentice levy budget re-allocated				36	36	Council Feb. 2017	
4 Redundancy cost			43		43	Cabinet May 2017	
5 Crematorium feasibility study	30				30	CMT April 2017	
6 Budget rounding		4			4	N/A	
7 Allocation of pay reward budget to services				425	425	Council Feb. 2017	
8 Legal budget for Heathrow expansion		40			40	Prioritisation Sub Committee Oct 2016	
9 Redundancy cost funded by provision			38		38	Cabinet May 2017	
10 Election security costs		19			19	CMT June 2017	
11 iPad / iPhone maintenance budget		10			10	Head of Finance delegated powers	
12 Return on pre-payment of Optalis pension contributions		(41)			(41)	Treasury management policy	
13 Redundancy cost funded by provision			236		236	Cabinet May 2017	
14 Contact Centre investment	58				58	Cabinet May 2017	
15 AfC share of apprentice levy budget re-allocated				33	33	Council Feb. 2017	
16 Additional Members SRA budget		5			5	Council July 2017	
17 Staff cost budget due to additional pay costs in MD's directorate		25			25	CMT	
18 Redundancy cost funded by provision			36		36	Cabinet May 2017	
Changes Approved	88	326	353	569	1,336		
Approved Estimate December Cabinet					80,091		

NOTES

- 1 When additional budget is approved, a funding source is agreed with the Lead Member of Finance. Transactions in column 1 have been funded from a usable reserve (Development Fund).
- 2 If additional budget is approved but no funding is specified, the transaction would, by default, be funded from the General Fund Reserve. Transactions in column 2 are funded by the General Fund.
- 3 A provision for future redundancy costs is created every year and this is used to fund additional budget in services for the costs of redundancy they incur during the year. Transactions in column 3 are redundancy costs funded by the provision for redundancy.
- 4 Transactions in column 4 are amounts approved in the annual budget which for various reasons need to be allocated to service budgets in-year. An example would be the pay reward budget. Pay reward payments are not approved until June. The budget therefore has to be re-allocated.



Note 1. When the 2017-18 budget was approved by Council in February 2017, new borrowing was anticipated to be £72,999,000 for 2017/18. Due to the re-profiling of a number of schemes on the cash flow forecast, expected new borrowing has reduced to £40m by the year end.

Note 2. Capital expenditure is projected to increase steadily throughout 2017-18. The exact profile may vary and monitoring of schemes and cash balances will decide the rate at which our borrowing will increase to ensure that no unnecessary debt charges are incurred.

Note 3. During the year a number of changes have taken place which impact on the potential borrowing of the Council. The table overleaf is a list of changes to date.

Scheme changes prior to budgets being loaded

Removal of Minimum Revenue Provision (MRP)*	2,191
Revised estimate of 2017-18 capital programme	10,225
Net reduction on Nicholsons car park	(7,375)
Removal of St Clouds Way Ten pin bowl - purchase of long leasehold interest	(4,500)
Removal of King Edward Court	(2,000)
Cost of Maidenhead Golf Club Contract Legals reduced	(1,200)
York House, Windsor re-profiled	(5,830)
Removal of Lowbrook School	(740)
Long Term Parking provision reduced and re-profiled	(7,670)
Inclusion of Stafferton Way and River Street Car Park	317
Purchase of Ivy Leaf club and King George vi club	1,000
Additional funding for the waterways project	450
Re-profiling of Braywick Leisure Centre	(12,000)
Re-profiling of York House per July 17 Council	3,030
Broadway Car Park re-profiled	(2,000)
Front of Maidenhead Station re-profiled	(585)
Temporary parking provision re-profiled	306
Stafferton Way and River Street Car Park removed	(317)
Operational estate improvements re-profiled	650
Purchase of King George vi club removed	(1,000)
Town Centre JV and Property Company professional fees increased	95
Waterways increased	550
	(26,403)

* MRP is charged to the General Fund and used to fund the capital programme. It should not have been included in the original list.

	2017/18 Original Budget			New Schemes – 2017/18 Approved Estimate			Schemes Approved in Prior Years			Projections – Gross Expenditure				
	Gross	Income	Net	Gross	Income	Net	Gross	Income	Net	2017/18 Projected	2017/18 SLIPPAGE Projected	TOTAL Projected	VARIANCE Projected	VARIANCE Projected
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	(£'000)	(£'000)	(£'000)	(£'000)	(%)
Portfolio Summary														
Communities Directorate														
Sports & Leisure	2,050	0	2,050	2,050	0	2,050	647	(11)	636	2,197	500	2,697	0	0%
Community Facilities	710	(70)	640	710	(70)	640	423	0	423	1,123	10	1,133	0	0%
Outdoor Facilities	310	(120)	190	610	(420)	190	920	(400)	520	1,330	200	1,530	0	0%
Revenues & Benefits	0	0	0	0	0	0	126	0	126	76	50	126	0	
Green Spaces & Parks	281	(231)	50	281	(231)	50	99	(81)	18	332	0	332	(48)	-17%
Commissioning – Communities	5,506	(2,985)	2,521	6,162	(3,641)	2,521	4,168	(1,479)	2,689	8,946	1,362	10,308	(22)	0%
Community Protection & Enforcement Services	600	(600)	0	600	(600)	0	505	(18)	487	1,105	0	1,105	0	0%
Library & Resident Services	470	(12)	458	851	(12)	839	978	(312)	666	1,829	0	1,829	0	0%
Total Communities Directorate	9,927	(4,018)	5,909	11,264	(4,974)	6,290	7,866	(2,301)	5,565	16,938	2,122	19,060	(70)	(0)
Place Directorate														
Technology & Change Delivery	275	0	275	275	0	275	96	0	96	348	23	371	0	0%
Property & Development	4,950	0	4,950	11,350	0	11,350	852	(251)	601	12,002	197	12,199	(3)	0%
Regeneration & Economic Development	560	0	560	2,171	0	2,171	5,685	(328)	5,357	7,856	0	7,856	0	0%
Planning	470	0	470	470	0	470	339	(185)	154	665	144	809	0	0%
Total Place Directorate	6,255	0	6,255	14,266	0	14,266	6,972	(764)	6,208	20,871	364	21,235	(3)	(0)
Managing Director														
Adult Social Care	0	0	0	0	0	0	51	(51)	0	51	0	51	0	
Housing	500	(500)	0	1,995	(1,995)	0	575	(545)	30	1,770	800	2,570	0	0%
Democratic Representation	88	0	88	88	0	88	130	0	130	188	0	188	(30)	-34%
Non Schools	75	0	75	114	(39)	75	259	(234)	25	373	0	373	0	0%
Schools – Non Devolved	28,030	(16,640)	11,390	28,220	(15,812)	12,408	3,283	(1,726)	1,557	31,502	0	31,502	(1)	0%
Schools – Devolved Capital	223	(223)	0	292	(292)	0	653	(653)	0	945	0	945	0	0%
Total Managing Director	28,916	(17,363)	11,553	30,709	(18,138)	12,571	4,951	(3,209)	1,742	34,829	800	35,629	(31)	(0)
Total Committed Schemes	45,098	(21,381)	23,717	56,239	(23,112)	33,127	19,789	(6,274)	13,515	72,638	3,286	75,924	(104)	(1)

	(£'000)	(£'000)	(£'000)
Portfolio Total	45,098	76,028	72,638
External Funding			
Government Grants	(17,447)	(17,583)	(17,152)
Developers' Contributions	(3,934)	(7,397)	(6,498)
Other Contributions	0	(4,406)	(4,406)
Total External Funding Sources	(21,381)	(29,386)	(28,056)
Total Corporate Funding	23,717	46,642	44,582

Capital Monitoring Report - November 2017-18

At 30 November 2017, the approved estimate stood at £76.028m

	Exp	Inc	Net
	£'000	£'000	£'000
Approved Estimate	76,028	(29,386)	46,642
Variances identified	(104)	49	(55)
Slippage to 2018/19	(3,286)	1,281	(2,005)
Projected Outturn 2017/18	72,638	(28,056)	44,582

Overall Projected Expenditure and Slippage

Projected outturn for the financial year is £72.638m

Variances are reported as follows.

Commissioning - Communities			
CD95	Safer Routes-Holyport College	(22)	0 (22) Planning Permission refused/delayed
Green Spaces & Parks			
CZ46	P&OS-Vansittart Road Skate Park-Extension /Imps	(48)	48 0 Scheme will not be undertaken due to insufficient funding
Property & Development			
CX32	MASH Building Works-Town Hall, Maidenhead	(3)	0 (3) Scheme completed
Democratic Representation			
CN75	Performance Management System	(30)	0 (30) Scheme no longer required
Schools - Non Devolved			
CSHH	Maidenhead Nursery School Structural Improvements	4	(4) 0 Revised Estimate
CSJA	Larchfield Nursery Refurbishment	(15)	15 0 No further expenditure expected
CSJK	Riverside Double Classroom	10	(10) 0 Revised Estimate
		<u>(104)</u>	<u>49</u> <u>(55)</u>

Additional slippage reported this month is as follows

Previously reported slippage	(2,586)	1,281	(1,305)
Sports & Leisure			
CZ18	Magnet LC Reprovision Design / Initial Site Costs	(500)	0 (500) Project scheduled for completion Dec 2019
Outdoor Facilities			
CZ49	P&OS - Victory Field Pavilion Centre	(200)	0 (200) Slippage arising from redesign of scheme
		<u>(3,286)</u>	<u>1,281</u> <u>(2,005)</u>

Overall Programme Status

The project statistics show the following position:

Scheme progress	No.	%
Yet to Start	90	30%
In Progress	122	41%
Completed	43	14%
Ongoing Programmes e.g.. Disabled Facilities Grant	44	15%
Devolved Formula Capital Grant schemes budgets devolved to schools	1	0%
Total Schemes	<u>300</u>	<u>100%</u>

		November 2017 @ 02/11/17																	
Project	CAPITAL SCHEME	2017/18 APPROVED ESTIMATE			APPROVED SLIPPAGE FROM PRIOR YEARS			TOTAL BUDGET 2017/18			PROJECTIONS			PROJECT STATUS					
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	2017/18 Projected Variance	2018/19 Expected Slippage	2018/19 SLIPPAGE Projected	Yet To Start	Preliminary / Feasibility Work	Work On-site	Ongoing Annual Programme	Expected Completion	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Communities Directorate																			
Sports & Leisure																			
CZ18	Magnet LC Reprovision Design / Initial Site Costs	1,650	0	1,650	350	0	350	2,000	0	2,000	0		500						
Highways & Transport																			
CD12	Roads Resurfacing-Transport Asset & Safety	1,650	(1,650)	0	132	(131)	1	1,782	(1,781)	1	0		0						
CD84	Street Lighting-LED Upgrade	1,600	0	1,600	634	0	634	2,234	0	2,234	0		0						
Community, Protection & Enforcement Services																			
CT52	Disabled Facilities Grant	600	(600)	0	0	0	0	600	(600)	0	0		0						
Place Directorate																			
Regeneration																			
CI14	Maidenhead Waterways Construction phase 1	0	0	0	1707	(141)	1566	1,707	(141)	1,566	0		0						
CI29	Broadway Car Park & Central House Scheme	0	0	0	2952	(187)	2765	2,952	(187)	2,765	0		0						
Managing Director																			
Housing																			
CT51	Key Worker DIYSO	0	0	0	510	(510)	0	510	(510)	0	0		100						
CT55	Brill House Capital Funding	500	(500)	0	0	0	0	500	(500)	0	0		500					Delays in commencement mean funds unlikely to be requested in 17/18	
Non Schools																			
CKVT	Marlow Road Youth Centre Roofing and Maintenance Work	400	0	400	0	0	0	400	0	400	0		0						

Project	CAPITAL SCHEME			2017/18 APPROVED ESTIMATE			APPROVED SLIPPAGE FROM PRIOR YEARS			TOTAL BUDGET 2017/18			PROJECTIONS			PROJECT STATUS				
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	2017/18 Projected Variance <i>Underspend as negative</i>	2018/19 Expected Slippage	2018/19 SLIPPAGE Projected	Yet To Start	Preliminary / Feasibility Work	Work On-site	Ongoing Annual Programme	Expected Completion		
																			£000	£000

Project	CAPITAL SCHEME	2017/18 APPROVED ESTIMATE			APPROVED SLIPPAGE FROM PRIOR YEARS			TOTAL BUDGET 2017/18			PROJECTIONS			PROJECT STATUS				
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	2017/18 Projected Variance <i>Underspend as negative</i>	2018/19 Expected Slippage	2018/19 SLIPPAGE Projected	Yet To Start	Preliminary / Feasibility Work	Work On-site	Ongoing Annual Programme	Expected Completion
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000					
	Schools – Non Devolved																	
CSGR	Charters Expansion	3,630	(2,952)	678	203	(203)	0	3,833	(3,155)	678	0		0					
CSGT	Windsor Boys Expansion	1,120	(1,120)	0	(108)	108	0	1,012	(1,012)	0	0		0					
CSGV	Cox Green School Expansion Year 1 of 3	4,880	(2,514)	2,366	133	(133)	0	5,013	(2,647)	2,366	0		0					
CSGW	Furze Platt Senior expansion Year 1 of 3	6,750	(2,212)	4,538	431	(431)	0	7,181	(2,643)	4,538	0		0					
CSGX	Dedworth Middle School Expansion Year 1 of 3	3,780	(2,081)	1,699	153	(153)	0	3,933	(2,234)	1,699	0		0					
CSHU	Windsor Girls Expansion	1,800	(1,800)	0	(64)	64	0	1,736	(1,736)	0	0		0					

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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